

KIRKCLARKE

Website

kirkclarke.com

E-mail

kclarke.design@gmail.com

Cell

(973) 336-2217

Operating Systems

Windows XP, Vista & 7

Mac OS X+

Linux

Software/Skills

Microsoft Office

Adobe Creative Suite(ALL)

HTML/CSS, Javascript,

& Wordpress

PC/Mac repairs & upgrades

Excellent communication &

Strong interpersonal skills.

Experience

Freelance Design, New York, N.Y.

Web/Graphic Design Consultant, 8/10 – Present

Designed and built websites using XHTML, CSS and Javascript.

Providing SEO services and integrated CMS for owner management.

Developed brands & underlying corporate elements; including identity materials (i.e: Business cards, Labels).

Paul, Weiss, Rifkind, Wharton & Garrison LLP, New York, N.Y.

Jr. Graphic Designer - Freelance, 7/10 – 12/10

Assisted director with design needs received from employees and clients.

Worked within a deadline driven environment to ensure requests were met.

Siivo Corp. & Hester Street Fair, New York, N.Y.

Graphic/Web Design Intern, 6/10 – 10/10

Developed website templates and wireframes.

Provided website support and edited materials for web/email.

Conducted web programming and testing.

Siddharth Creative Group, New York, N.Y.

Production Assistant, 7/09 – 9/09

Designed and produced promotional literature, logos, etc.

Organized and retouched materials for web environments.

Conducted web programming, error tracking and polishing of websites.

Installed/configured operating systems and devices.

Recession Rags Fashions, New York, N.Y.

Graphic Design Intern, 5/08 – 8/08

Designed and produced sample literature.

Retouched/edited images for use within print documents.

Organized and corrected typography for print work.

Gillo Realty, Amityville, N.Y.

IT Technician, 02/04 – 5/06

Installed/configured operating systems and devices.

Instructed realtors in use of new software and hardware.

Managed office network connections and printers.

Education

Binghamton University (SUNY), Binghamton, N.Y.

Bachelor of Arts in Studio Arts, Spring '09

Received Honors recognition in the focuses of Drawing and Graphic Design.

School of Visual Art, New York, N.Y.

Studio Art Classes, Spring '00 – Spring '01

Studied techniques under sculpture, painting, printmaking and life drawing.

BACKGROUND